

Client
Address

RE: Guardianship of Jane Doe

Dear Ms. client:

Enclosed is a copy of the Petition that we filed on your behalf for guardianship of your mother, Jane Doe. I also enclose a copy of the Guardian *ad Litem* Order and Notice of Hearing. Irving Sylvester Puffuffnick III has been appointed Guardian *ad Litem* and will be visiting your mother.

The hearing is scheduled for December 12, 2006 at 2:00 PM in the Circuit Court for the City of Roanoke. You must be present at this hearing.

Please feel free to call if you have any questions.

Very truly yours,

Blanche Lunchpail
Legal Assistant